



## Embassy Theatre Study Trips **COMMITMENT TO COMMUNITY** Reservations



**To make your reservations, call the Embassy Box Office at 260.424.5665**

Currently we are scheduling trips for Sept. and Oct. 2009, and April and May 2010.

- \$2.50 per student -- Groups of 20 or larger
- \$3.00 per student -- Groups of 12 to 19
- Teachers no charge
- Chaperones no charge (up to 1 for every 5 students)
- Sorry, no groups smaller than 12.

### **Information to have on hand when you make your reservations**

- School name, address, phone
- The best time of day to phone you
- Your e-mail address
- Total number of students expected to attend and the number of classes
- Total number of parents or other adults expected to attend
- At least two dates you would like for your visit
- Time parameters for your busses. How early you can depart from school, how late you can return, etc.
- Whether you want an AM or PM trip
- The cost of your transportation if you are applying for transportation assistance